



# SCHOOL ABSENCES

**COVID RELATED**  
(EXPOSURE, QUARANTINE, ILL)

**REPORTING:** Parents must CONTACT Mrs. Rons (Health & Wellness) & Child's teacher the day that they are made aware.

**COMMUNICATING:** Mrs. Rons will guide the family on next steps & date to return to school. Mrs. Zander will communicate to staff & families.

**NEXT STEPS:** Teacher will contact the student/parent to begin virtual learning. *VL will begin the next day (24 hours after reporting).*

**NON-COVID RELATED**  
(SICK OR OTHER)

**REPORTING:** Parents must CONTACT Mrs. Sandahl & child's teacher (Mrs. Rons if necessary).

Absence marked as  
excused/unexcused  
accordingly

Teacher will gather missed assignments for the student to complete when well. Student will have the number of day missed to catch up on work.

**\*\* No VL will take place unless prior written approval is given by the principal due to extenuating circumstances**

**\*\*Due to the nature of the 7th & 8th grade instructional day, non-COVID related absences may allow for continued VL at the discretion of the middle school team.**